Action Planning Form

Goal Area: Strengthen Chapters

Strategy: Increase membership and locations of local chapter meetings

Planned Activity: Meetings & communications

Action	Person Responsible	Date	Resources Needed
1. Meet with most reservation presidents	Danny & Sylvia Barlow	9/18/10	Andrew Morrill, AEA Retired membership posters, membership list by zip codes
2. Meet with Penny Kotterman's individuals at the rally in Prescott (possible retirees)	Ted Coleman	10/15/10	Contact names from Danny
3. Follow up through email with John Dunford & Kathy Spock in Flagstaff	Gary Mehok	9/17 & 9/18/10	
4. Personal calls to remind members of meetings	Assigned chapter members	within 2 weeks of mtg.	phone list
5. Email 2nd reminder of meeting	Chapter Chair	within 2 weeks of mtg.	email list
6. Robo call as reminder of meeting	Frank Bing/ Nick Milonas	2 weeks before meeting	robo call list