

# AEA-Retired Executive Board

## APPROVED MINUTES



July 10, 2008 10:00 AM – 1:00 PM Location: Wigwam Resort, Litchfield, AZ

Present: Pres. Linda Somo, VP Frank Bing, Treas. Jean Stephenson, Sec. Julie Horwin, Past Pres. Kathy Campbell, AEA Liaison Mike Aicone, Daina Swinford, Judy Moy, Gary Mehok, Aurora Aber, Juan Zuniga, Helen Arnold, Marion Pickens, Steve Ramos, John Campbell, Susie Sommer, Shirley Boswell, Frank Sacco, Carol Mulford, Richard Spitzer, Claudia Jensen, LaBeth Pondish

Guest Presenter: Cheryl Mathis. AEA Exec. Director

Agenda Item	Minutes/Notes
1. Call to order Pres. Somo	<p>Pres. Somo called the meeting to order at 10:05 AM in the Hopi Room of Wigwam Resort. Welcomed new board members and visitors. John Hartsell (AEA Mgr for Public Relations) dropped in to say a few words.</p> <p>Pres. Somo reported on NEA-Ret. Annual Mtg, NEA-RA, Outreach to Teach, asked Frank Bing to say a few words, also about same.</p>
2. Adoption of Agenda Pres. Somo	<p>Motion to adopt the agenda with flexibility, including new business items regarding mileage reimbursement and Constitution &amp; Bylaws Frank Bing Moved/John Campbell 2<sup>nd</sup> Passed</p>
3. Approval of Previous Minutes Pres. Somo	<p>Judy Moy moved to approve May minutes/Aurora Aber 2<sup>nd</sup> Passed</p>
4. Treasurer's Report Jean Stephenson	<p>Jean Stephenson moved to accept June 18 Financial Statements/Frank Bing 2<sup>nd</sup> Passed. (See page 4 Financials attached to these notes.)</p>
5. Board Notebook Packets President Somo a. Calendars b. Committee /Chairs/Members and contact information c. Committee Responsibilities	<p>Pres. Somo addressed attached additions to this years Board Book (See pages 7-28 contained in these notes): Calendar, Committees/Chairs/Members &amp; Contact Information/ Committee Responsibilities (Note: Calendar will be corrected, updated and passed out again at Sept. Meeting.</p> <p>It was noted that some meeting dates would change due to conflicts: Oct. Board meeting, November Board Meeting.</p> <p>A new Board Handbook would be created and copied for September AEA-Ret. Exec Brd meeting at AEA Headquarters and passed out then.</p> <p>A corrected Calendar would be created and passed out at Sept. meeting. A master list of contacts was passed around for corrections. Those will be updated and passed out at Sept. AEA-Ret. Exec. Brd meeting, also.</p>

<p>6. NEW BUSINESS</p> <ul style="list-style-type: none"> <li>• Mentoring Program &amp; Grant, and Fundraising</li> <li>• New Grant – TEF Presentations</li> <li>• Reimbursement of Gas Mileage</li> <li>• Constitution &amp; Bylaws</li> </ul>	<p>Mentoring: Claudia Jensen, chair of Tucson Area &amp; OC AEA Student Program spoke about upcoming modifications, new editions to AZ IMPACT Mentor Program. Julie Horwin spoke about Fundraising for the program, as Phoenix no longer has funding and this is last year for Tucson funding. Unless we fundraise, we will not have funds to continue. Julie gave a plan and some ideas about how to fundraise. We will create an account with AEA Foundation. Julie Horwin moved, Jean Stephenson 2<sup>nd</sup> to create AEA Foundation Account and fundraise for \$20,000. Passed.</p> <p>Half of whatever is raised from the quilt fundraiser in 2008 be used to create an account in the AEA Foundation for AZ IMPACT. Kathy Campbell moved, John Campbell 2<sup>nd</sup>. PASSED</p> <p>All proceeds from future quilt fundraising, as long as we have quilts as fundraiser, go to AZ IMPACT Fund. John Campbell moved, Jean Stephenson 2<sup>nd</sup>. PASSED</p> <p>New TEF Grant: (See attached pages 3-36) Tell Linda Somo if you wish to be a part of this Presentation Committee. Volunteers thus far include: Frank Bing, Julie Horwin, Richard Spitzer, Steve Ramos, Claudia Jensen, Michael Gordy</p> <p>Gas Mileage: Discussion about gas mileage being reimbursed at a higher rate. John Campbell moved/Steve Ramos 2<sup>nd</sup> to move discussion to the Budget Committee and have them come back with clarification, impact to our AEA-Ret. Budget, and a recommendation by the September AEA-Ret. Board meeting. Passed.</p> <p>Constitution and Bylaws: Discussion about Leadership Development and the practice of one person holding more than one office. Kathy Campbell moved/John Campbell 2<sup>nd</sup> to send to Constitution &amp; Bylaws Committee to come back with a recommendation.</p>
<p>Committee Chair Reports</p>	
<p>7. Membership Report Daina Swinford June, 2008</p>	<p>See attached page 37. Daina Swinford noted that by September you will get a renewal form in the mail (sending out July, Aug. and Sept.) 95% of new members went dues deduct. A suggestion was made to have locals who wish to give an incentive to retirees to join, give cash to any member who signs up for Dues Deduct.</p>
<p>8. AZ State Retirement System Steve Ramos</p>	<p>See attached pages 38-39. Steve Ramos gave some up-to-date information about status of Return-to-Work and ASRS Plan Changes.</p>
<p><b>9. Lunch</b></p>	
<p>10. Leadership Development/Association Goals Cheryl Mathis</p>	<p>Jim Collins: <u>Good to Great</u> AEA Exec. Director Cheryl Mathis gave an interactive presentation about 5 Levels of Leadership. She will continue to work with AEA-Retired at Exec. Brd Meetings.</p>
<p>Committee Reports Continued</p>	
<p>11. Presentation Committee Report Frank Bing</p>	<p>See attached page 40 in this packet.</p>
<p>12. Public Relations Report Suzan Austin/ Frank Bing</p>	<p>See attached pages in this packet. Please email Suzan Austin with Chapter news by August first. <a href="mailto:suzanaustin@cox.net">suzanaustin@cox.net</a> or <a href="mailto:aea.retired@arizonaaea.org">aea.retired@arizonaaea.org</a></p>
<p>13. Social Committee – Marion Pickens Year's schedule of lunches</p>	<p>All monthly meeting lunches are scheduled except for in March when no one volunteered. Marion will contact the team members for each month to remind them of their day and their responsibilities. See attached page 41 in this packet. Please mark your calendar with your own day and a reminder.</p>
<p>Task Force Reports</p>	
<p>14. Statewide Chapters Gary Mehok</p>	<p>Chapter chairs shared their recent and upcoming meetings and schedules.</p>
<p>15. Legislative Julie Horwin</p>	<p>Julie explained the potential harm of some of the initiatives: Majority Rules; AZ Civil Liberties Init. Both will impact women and minorities negatively. Majority Rules will impact any future</p>

	<p>spending initiatives for education. Vote no on both. She also explained the mission of CHAT, Coalition for Healthy AZ Teens.</p> <p>Finally, she explained the need for strategy to combine with Active Members' efforts to phone bank, canvass in Targeted Leg. And Congressional district Campaigns. When called, please volunteer, even if out our your place of address &amp; local district. This is the only way we will change the make-up of the AZ Legislature.</p>
<p>15. Old Business</p> <ul style="list-style-type: none"> <li>• ReMember campaign</li> </ul> <p>Fall Cruise in Oct.</p>	<p>Julie Horwin moved/John Campbell 2nd to adopt the "ReMember Campaign" as a focus group activity for one school in Phoenix and possibly one school in Tucson. (See attached Pages 42-43) She will send out via email a call for committee members who wish to help to plan and recruit retirees to help with this project for next summer. Passed.</p> <p>Mike Aicone mentioned that the AEA Leadership were setting next year's budget and they have allocated funds for this activity.</p> <p>Kathy Campbell mentioned that cruise payment is due July 25, 2008. Contact Kathy Campbell if you would like to know email/phone for Denise who is the contact person for the cruise.</p>
<b>Leadership Reports</b>	
<p>16. AEA Liaison Mike Aicone</p>	<p>New Business Item at NEA-RA to open up membership to other organizations did not pass.</p> <p>This is a campaign year. Mike Aicone will help local associations file PAC funds appropriately to keep in compliance. Please have locals contact him for any help whatsoever. These funds are closely monitored by some very strong groups. All PAC funding is available and accessible on-line, now, so of high importance to be in compliance.</p> <p>Please volunteer for Political Activities when called upon to phone back or canvass.</p>
<p>17. Pres. Linda Somo – Vision &amp; Values</p> <p>AEA Board of Directors Reports: April 24 Pages 43-47</p>	<ul style="list-style-type: none"> <li>▪ EIF Fund – Please contribute any amount and at any time. A fun evening tonight, be sure to attend.</li> <li>▪ Pres. Somo talked about those who attended NEA-Ret. Annual Meeting and participated in Outreach to Teach.</li> <li>▪ Linda asked each of us to carry membership forms with you wherever you go so that they are ready and available when you ask a member to join.</li> <li>▪ She asked each to invite a member to your local chapter meeting.</li> <li>▪ She asked each present today to invite a local chapter member to an AEA-Retired Board meeting some time this year.</li> <li>▪ Addressed the "National Day of Action" passed last month: Because plans have already been created to get out the vote it was decided not to create another layer on top of that, as the goals of that new business item (at NEA-RA) will be met by those plans.</li> </ul>
<p>18. Adjournment</p>	<p>4:45 PM</p>

Arizona Education Association – Retired  
Treasurer’s Report  
June 18, 2008

	Beginning Balance	\$21,731.44			
	Deposits		\$0.00		
	Expenditures	\$5,239.10			
	Ending Balance (checkbook as of 4/13/08)	\$16,384.06			
<b>Year to Date Budget Report</b>					
Budget Line	Expenditures	Income	Remaining		%
President	\$9800.00	\$ 769.00	\$9031.00		92%
Office	\$7800.00	\$ 841.93	\$6958.07		89%
Executive Brd	\$6000.00	\$ 447.57	\$5552.43		93%
Conduit	\$7500.00	\$ 74.76	\$7425.24		99%
AEA Director	\$2000.00	\$ 0.00	\$2000.00		100%
Conventions	\$30700.00	\$2295.00	\$29405.00		96%
Membership	\$3000.00	\$ 254.00	\$2746.00		92%
Chapters	\$1500.00	\$ 135.00	\$1365.00		91%
Presentations	\$ 500.00	\$ 37.80	\$ 462.20		92%
Legislative	\$1000.00	\$ 0.00	\$1000.00		100%
Social	\$2000.00	\$ 217.87	\$1773.13		87%
Fundraiser	\$ 500.00	\$ 100.00	\$ 400.00		80%
Elections	\$ 200.00	\$ 0.00	\$ 200.00		100%
Miscellaneous	\$2000.00	\$ 66.17	\$ 1933.83		97%
Total Budget	\$74500.00	\$5239.10	\$69260.09		93%

ARIZONA EDUCATION ASSOCIATION - RETIRED INTERGENERATIONAL MENTORING I  
GRANT REPORT  
June 18, 2008

GRANT YEAR ONE (2006-2007)  
BEGINNING ALLOCATION TRANSFER \$4250.00  
FROM CHAPTER GRANT DEPOSIT \$2267.10  
REIMBURSEMENTS \$401.85  
YEAR TWO ALLOCATION \$4350.00  
YEAR TWO ADDITIONAL ALLOCATION \$650.00  
TOTAL FUNDS AVAILABLE \$11,918.95  
EXPENDITURES \$4,881.31  
BALANCE \$7,037.64

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**CATEGORY1 (Printing, Copying &Supplies)**

BEGINNING BALANCE 1500.00 ,  
YEAR TWO ALLOCATION 500.00  
EXPENDITURES 78.44  
BALANCE 1921.56

**CATEGORY 2 (Training for Participants)**

BEGINNING BALANCE 500.QO  
YEAR TWO ALLOCATION 500.00  
REIMBURSEMENT: 401.85  
EXPENDITURES 944.08  
BALANCE 457.77

**CATEGORY 3 (Expense Allowance for Mentors)**

BEGINNING BALANCE 2000.00  
YEAR TWO ALLOCATION -0  
EXPENDITURES 1570.05  
BALANCE 429.95

**CATEGORY 4 (Celebrations for Program Participants)**

BEGINNING BALANCE 2000.00  
YEAR TWO ALLOCATION 3350.00  
EXPENDITURES 2201.74  
BALANCE 3148.26

**CATEGORY 5 (Administrative Costs)**

BEGINNING BALANCE 517.10  
YEAR TWO ALLOCATION 650.00  
EXPENDITURES 87.00  
BALANCE 1080.10

ARIZONA EDUCATION ASSOCIATION - RETIRED  
INTERGENERATIONAL MENTORING II GRANT REPORT  
June 18, 2008

GRANT YEAR ONE (2007-2008)  
BEGINNING ALLOCATION \$5000.00  
TOTAL FUNDS AVAILABLE \$5000.00  
EXPENDITURES \$3616.91  
BALANCE \$1383.09

CATEGORY 1 (Printing & Copying)  
BEGINNING BALANCE 1500.00  
EXPENDITURES 1082.14  
BALANCE 417.86

CATEGORY 2 (Training for Participants)  
BEGINNING BALANCE 1000.00  
TRANSFER FROM CATEGORY 3 500.00  
BALANCE AVAILABLE 1500.00  
EXPENDITURES 1131.98  
BALANCE 368.02

CATEGORY 3 (Expense Allowance for Mentors)  
BEGINNING BALANCE 1000.00  
TRANSFER TO CATEGORY 2 500.00  
TRANSFER TO CATEGORY 4 300.00  
EXPENDITURES 800.00  
BALANCE 200.00

CATEGORY 4 (Celebrations for Program Participants)  
BEGINNING BALANCE 1500.00  
TRANSFER FROM CATEGORY 3 300.00  
BALANCE AVAILABLE 1800.00  
EXPENDITURES 1402.79  
BALANCE 397.21

# BOARD NOTEBOOK MATERIALS.

PLEASE PUT THE FOLLOWING  
PAGES INTO YOUR BOARD NOTEBOOK:

1. CALENDARS ATTENTION: CALENDAR WILL BE  
UPDATED AND PASSED OUT AT SEPT. BOARD  
MEETING!!!
2. BOARD ROSTER, AND CONTACT INFORMATION
3. COMMITTEE MEMBERS AND CONTACT INFORMATION
4. REVISED ('07) COMMITTEE RESPONSIBILITIES

**WORKING DRAFT: 2008-2009 AEA-Retired Calendar**  
**LOOK FOR CORRECTIONS/UPDATES IN SEPTEMBER**

**August 2008**

9 AEA Board of Directors Meeting  
22 – 23 AEA Training / Conference

**September 2008**

1 Labor Day  
2 Arizona Primary  
**9 AEA-Retired Board Meeting**  
12 AEA Board of Directors Meeting & Fund Council  
13 AEA Committee Day  
22 – 23 NEA Executive Committee (DC)  
26-27 NEA Board of Directors Meeting (DC)  
27 – 29 NEA-Retired Advisory Council (DC)

**October 2008**

3 – 4 AEA Board of Directors Meeting  
? **AEA-Retired Board Meeting**  
24 – 25 NEA All Committee Weekend (DC)  
27 – 28 NEA Executive Committee (DC)

**November 2008**

**4 Election Day**  
**?? AEA-Retired Board Meeting**  
**11-13** NEA Retirement & Benefits Forum  
15 AEA Effective Locals Conference

**December 2008**

4 – 7 NEA-Retired Advisory Council (DC)  
5 AEA Board & Staff Joint Meeting  
6 AEA Board of Directors Meeting  
**9 AEA-Retired Board Meeting**  
8 – 9 NEA Executive Committee (DC)  
12 – 13 NEA Board of Directors Meeting (DC)

**January 2009**

16 – 18 Western Region Leadership Conference (Albuquerque, NM)  
30 AEA Board of Directors Meeting  
31 AEA Committee Day  
30 – Feb. 1 NEA-Retired Advisory Council (DC)

**February 2009**

2 – 3 NEA Executive Committee (DC)



Feb. 6 – 7	NEA Board of Directors Meeting (DC)
<b>10</b>	<b>AEA-Retired Board Meeting</b>
17 – 19	NEA-Retired State Association Staff Meeting (DC)
19 – 22	NEA Resolutions Committee Meeting (DC)
<b>March 2009</b>	
4	Education Day at the Capitol
6 – 7	AEA Board of Directors Meeting
<b>10</b>	<b>AEA-Retired Board Meeting</b>
16 – 17	NEA Executive Committee (DC)
<b>31 – April 2 (Tues. – Thurs.)</b>	<b>NEA-Retired West Regional Meeting (Portland, OR)</b>
<b>April 2009</b>	
<b>3/ 31 – 4/ 2</b>	<b>NEA-Retired West Regional Meeting (Portland, OR)</b>
7 – 9 (Tues. – Thurs.)	NEA-Retired East Regional Meeting (Savannah, GA)
<b>23</b>	<b>AEA-Retired Annual Meeting (Mesa Marriott)</b>
23	AEA Board of Directors Meeting
24 – 25	AEA Delegate Assembly (Mesa Convention Center)
27 – 28	NEA Executive Committee (DC)
<b>May 2009</b>	
1 – 2	NEA Board of Directors Meeting (DC)
2 – 5	NEA-Retired Advisory Council (DC)
<b>12</b>	<b>AEA-Retired Board Meeting</b>
<b>June 2009</b>	
2 – 3	NEA Executive Committee (DC)
12 – 13	AEA Officers' Training
<b>27 – 29</b>	<b>NEA-Retired Annual Meeting (San Diego, CA)</b>
30	NEA Board of Directors Meeting (San Diego, CA)
<b>July 2009</b>	
1 – 6	NEA Representative Assembly (San Diego, CA)
2	NEA Board of Directors Meeting (San Diego, CA)
13 – 14	AEA Board of Directors Retreat (Wigwam)
<b>14</b>	<b>AEA-Retired Board Meeting / Retreat (Wigwam)</b>
<b>15 – 16</b>	<b>AEA Leaders Conference (Wigwam)</b>
<b>August 2009</b>	
8	AEA Board of Directors Meeting

**AEA RETIRED EXECUTIVE BOARD - Revised 8/08**

**2008 - 2009**

**OFFICERS**

<b>President</b> (1st term/1st year) (2008-2011)	Linda Somo lasomo@orbitelcom.com	42639 W. Heavenly Place Maricopa, AZ 85238 480-293-4291 (cell) 602-574-1473 (office)	
<b>Vice President</b> (appointed one year) (2008-2009)	Frank Bing frankbcta@aol.com	1370 N. Madrid Lane Chandler, AZ 85226-1425 480-963-1848	Public Relations Presentations Budget Grants
<b>Recording Secretary</b> (1st term/2nd year) (2007-2010)	Julie Horwin jhorwin@mindspring.com	7670 E. La Junta Road Scottsdale, AZ 85255 480-419-0332 602-320-3093	Legislative Web Site Presentations Grass Roots Chapters Grants
<b>Treasurer</b> (1st term/1st year) (2008-2011)	Jean Stephenson jmsnet@cox.net	2250 N. 17 <sup>th</sup> Ave. Phoenix, AZ 85007 602-340-1503 602-459-6410 (cell)	Budget Grants Grass Roots
<b>Past President</b>	Kathy Campbell kathycampbell@qwest.net	4540 W. Laurie Lane Glendale, AZ 85302 623-934-0385 623-606-5588 (cell)	Presentations Mentoring Awards
<b>President Emeritus</b> (non-voting)	John Campbell jscampbell@qwest.net	4540 W. Laurie Lane Glendale, AZ 85302 623-934-0385	Handbook Awards Presentations Mentoring
	Bob Bloom bandjbloom@cox.net	1461 E. Downing Mesa, AZ 85203 480-969-5225 Fax (same)	Legislative ASRS
<b>Ex-Officio</b>	Barbara Matteson NEA-Retired, President 520-237-6364(cell)	1166 N. Dorado Vista Tucson, AZ 85715 520-298-7520	Legislative Awards
<b>Region 18 Director</b> (2nd term, 2nd year) (2007-2010)	Linda Somo lasomo@orbitelcom.com	42639 W. Heavenly Place Maricopa, AZ 85238 602-574-1473 480-293-4291 (cell)	Grass Roots Legislative Grant/Awards Annual Mting Mentoring
<b>AEA Liaison</b>	Mike Aicone michael.aicone@arizonaaea.org 345 E. Palm Lane Phoenix, AZ 85004-1532	602-264-1774 X116	

**AEA-Retired  
Staff Assistant**

Norma Greene  
norma.greene@arizonaaea.org  
602-264-1774 X 103

**REPRESENTATIVES AT LARGE - Revised 8/08**

Aurora Aber (2008-2011) (2nd term/1st year)	TheAbers@cox.net	9880 E. Lucille Dr. Tucson, AZ 85730	Fundraising Chapters
Helen Arnold (2007-2010) (2nd term/2nd year)		10220 E. Calle Magdalena Tucson, AZ 85748 520-885-5248 520-471-0087 (cell)	Fundraising
Suzan Austin (2008-2011) (2nd term/1 <sup>st</sup> year)	suzanaustin@cox.net 602-980-3304 - cell	6742 E. 1st Ave. Scottsdale, AZ 85251 480-947-2089	Public Relat'ns Annual Mting Grants
AnnJi Craig-Wooten (2007-2010) (2nd term/2nd year)	azredsunset@cableone.net azmita@yahoo.com 928-322-2884 - cell	1118 S. 6th Avenue Safford, AZ 85546 928-428-4665	Annual Mting
Ken Freed (2008-2011) (1 <sup>st</sup> term/1 <sup>st</sup> year)	KennethF@aol.com	1114 N. Ave. Jeanine Tucson, AZ 85715 520-298-7316	Handbook Elections
Paula Grigsby (2007-2010) (1st term/2nd year)	pkgrigsby@frontiernet.net 928-587-9078 (cell)	PO Box 295 Overgaard, AZ 85933 928-535-4353	Mentoring Grants
Gary Mehok (2008-2011) (2nd term/1st year)	LOJO40@cox.net	8507 E. Hazelwood Scottsdale, AZ 85251 480-994-1829	Chapters Grants Presentation
Cindy Michels (2008-2009) (appointed)	lucindamichels@hotmail.com	1556 W. Vicky Lane Yuma, AZ 85364 520-782-9332	Sunshine Mentoring Handbook
Judy Moy (2008-2011) (1 <sup>st</sup> term/1 <sup>st</sup> year)	judithmoy@msn.com 623-217-7171 (cell)	13313 W. Mulberry Dr. Litchfield Park, AZ 85340 623-536-5494	Elections Audit
Marion Pickens (2007-2010) (2nd term/2nd year)	pickens1@mindspring.com	8743 E. 29th St. Tucson, AZ 85710 520-296-5908	Legislative Social
Brenda Pierce (2008-2011) (1 <sup>st</sup> term/1 <sup>st</sup> year)	pbic111@aol.com	3132 W. Orchid Lane Phoenix, AZ 85051 602-973-2822	Phx. Chpt Rep. Fundrsing
Steve Ramos (2007-2010) (1st term/2nd year)	steveramos2@cox.net	1411 S. Jackson Circle Mesa, AZ 85206 480-924-0771	Mesa Chapter Rep - ASRS Legislative Elections

Daina Swinford (2008-2011) (2nd term/1st year)	swinlady@cox.net 602-881-4019 (cell phone) 602-696-2458 (membership)	10215 West Mountain View Road Sun City, AZ 85351 623-256-6914	Membership Annual Mting
Linda Thieken (2008-2009) (appointed)	lthieken@cox.net	15625 N. 59 <sup>th</sup> St. Scottsdale, AZ 85254 602-996-4398	Mentoring Audit Membership Handbook
Juan Zuniga (2008-2011) (1 <sup>st</sup> term/ 1 <sup>st</sup> year)	jzunigaviejo@msn.com	8402 E. Colexico St. Tucson, AZ 85730 520-886-4122	Fundraising Mentoring Elections

**CHAIRS AND COMMITTEE MEMBERS NOT ON EXECUTIVE BOARD – Revised 8/08**

Sylvia Barlow	dsjbarlow@yahoo.com	928-674-5913	Legislative
Mary Bishop		3303 S. Newberry Lane Tempe, AZ 85282 480-838-3981	Awards Membership Travel Coordinator
Mary Lou Boettcher	slylons79@aol.com	814 North Hobson Circle Mesa, AZ 85203 480-964-8528	Presentations
Shirley Boswell	boswellsd@msn.com	623-556-5444	Membership
Barbara Bugbee		520-458-2360	Elections
Phyllis Catlett	jv92votca@aol.com	623-937-6757	Legislative
Ray Conway	wrc35@msn.com	1301 W. Whispering Hills Tucson, AZ 85704 520-293-7242	ASRS
Jo Cosentino	jocosen@mac.com	7611 E. Golden River Ln Tucson, AZ 85715 520-298-2872	Annual Mting
Paula De Battista	deba53@cox.net	7716 W. Crocus Dr. Peoria, AZ 85381 623-412-3610	Membership
Marilyn Freed	MarilynFreed@aol.com	1114 N. Ave. Jeanine Tucson, AZ 85715 520-298-7316	Membership
Billie Fugate	bjfugate@frontiernet.net	1085 W. Navajo Lane Lakeside, AZ 85929 928-367-1493 - 520-444-3652(cell)	Chapters Annual Mting

Jan Goeller	jangoeller@yahoo.com	520-299-1921	Annual Mting
<b>Revised 8/08</b>			
Doug Honaker	wdhonaker@cox.net	480-940-6234	Legislative
Claudia Jensen	claudiamjensen@yahoo.com	520-797-8639	Mentoring
Helga Krantz	bcdhelga@gmail.com	7825 E. Prickly Pear Path Prescott Valley, AZ 86314	Insurance Chapters
Joanne Lynch	jlynch36@msn.com	7401 W. Kerry Way Glendale, AZ 85308 623-561-0827	Insurance
Florence Marquis		520-456-9677	Elections
Carol Mulford	csmulford@yahoo.com	480-242-5427	Membership
Ann Myers	myersann@excite.com	928-445-6061	Chapters
Bertha Myers		1445 E. Monte Vista Rd. Phoenix, AZ 85006 602--254-9023	Awards
Lenore Phillips	PreciousFlwer59@aol.com	3118 West Sunnyside Ave Phoenix, AZ 85029 602-942-3326	Membership
LaBeth Pondish	labethaz1@msn.com	928-775-0393	Legislative
Bernadette Presloid	dettep@juno.com	2226 W. Brook St. Yuma, AZ 85364 928-782-7691	Mentoring Chapters
Claire Radich	flutpuppet@cox.net	4638 N. 22nd Ave Phoenix, AZ 85015 602-246-4043	Membership
Karen Rebb	krebb1@cox.net	19436 N. 83rd Dr. Peoria, AZ 85382 623-566-9234	Membership
Mark Rosin	rosin_mark@yahoo.com	602-859-0165	Retirement
Frank Sacco	fsacco1@cox.net	602-279-5196	Legislative
Susie Sommer	ssommer114@aol.com	4815 W. Manzanita Dr. Glendale, AZ 85302 623-931-6209	Membership Chapters
Richard Spitzer	rspitzer@wbhsi.net	520-825-3116	Legislative Insurance

**Revised 8/08**

Dick Van Dyne	richardv@att.net	1735 North Ashbrook Circle Mesa, AZ 85213 480-964-5954	Legislative
Mike Viliborghi	azjuiceguy@qwest.net	4939 E. Hillery Dr. Scottsdale, AZ 85254 602-494-2072 520-721-7547	Grass Roots
Dorrean Walker	dmwalker@cableone.net	928-636-2965	Retirement
Claudia Walton	will-claudia-walton@prodigy.net	3011 N. 46th Avenue Phoenix, AZ 85031 602-278-5400	Mentoring Historian
Connie Wittig	retmusaz@cox.net	15845 N. 50 <sup>th</sup> St. Scottsdale, AZ 85254 602-971-0664	Awards Annual Mting

616.91

**Standing Committees**

	<b>Legislative</b>	Last Name	First Name	Phone	Cell	E
		<b>Bloom *</b>	<b>Bob</b>			
		<b>Horwin *</b>	<b>Julie</b>			
		<b>Pickens *</b>	<b>Marion</b>			
		Catlett	Phyllis			
		Honaker	Doug			
		Pondish	LaBeth			
		Sacco	Frank			
		Spitzer	Richard			
		Van Dyne	Dick			
	<b>Membership</b>					
		<b>Swinford *</b>	<b>Daina</b>			
		<b>Stephenson *</b>	<b>Jean</b>			
		Bishop	Mary			
		Boswell	Shirley			
		De Battista	Paula			
		Mulford	Carol			
		Phillips	Lenore			
		Sommer	Susie			
		Thieken	Linda			
	<b>Public Relations</b>					
		<b>Austin *</b>	<b>Suzan</b>			
		<b>Bing *</b>	<b>Frank</b>			
	<b>Retirement / ASRS</b>					
		<b>Ramos *</b>	<b>Steve</b>			
		Barlow	Sylvia			
		Bloom	Bob			
		Rosin	Mark			
		Walker	Dorreean			
	<b>ASRS Health Insurance</b>					
		<b>Krantz *</b>	<b>Helga</b>			
		Spitzer	Richard			
		Lynch	Joanne			
	<b>Annual Meeting</b>					
		<b>Austin *</b>	<b>Suzan</b>			
		<b>Craig-Wooton *</b>	<b>AnnJi</b>			
		Goeller	Jan			
		Board members				
	<b>Presentations</b>					
		<b>Bing *</b>	<b>Frank</b>			
		Campbell	John			
		Horwin	Julie			
		Mehok	Gary			
		Ramos	Steve			
		Somo	Linda			
	<b>AD Hoc Committees</b>					
	<b>Grants</b>					
		<b>Grigsby *</b>	<b>Paula</b>			
		Austin	Suzan			
		Mehok	Gary			
		Officers				
		Pierce	Brenda			

**Mentoring Task Force**

<b>Grigsby *</b>	<b>Paula</b>
Aicone	Mike
Campbell	John
Campbell	Kathy
Horwin	Julie
<b>Jensen *</b>	<b>Claudia</b>
Michels	Cindy
<b>Presloid *</b>	<b>Bernadette</b>
Somo	Linda
<b>Thieken *</b>	<b>Linda</b>
Walton	Claudia
Zuniga	Juan

**Chapters Task Force**

	<b>Mehok *</b>	<b>Gary</b>
<b>Tucson</b>	Aber	Aurora
<b>White Mountains</b>	Fugate	Billie
<b>Paradise Valley / Scottsdale</b>	Horwin/Thieken	Julie/Linda
	n	
<b>Prescott</b>	Krantz	Helga
<b>Prescott</b>	Meyers	Ann
<b>Phoenix</b>	Pierce	Brenda
<b>Yuma</b>	Presloid	Bernadette
<b>East Valley</b>	Ramos	Steve
<b>Glendale</b>	Sommer	Susie

**Grass Roots Organizing**

<b>Viliborghi *</b>	<b>Mike</b>
Horwin	Julie
Matteson	Barbara
Pickens	Marion
Stephenson	Jean

**Board Committees**

<b>Elections</b>	<b>Moy *</b>	<b>Judy</b>
	Bugbee	Barbara
	Campbell	Kathy
	Freed	Ken
	Marquis	Florence
	Zuniga	Juan

**Fundraising**

<b>Aber *</b>	<b>Aurora</b>
<b>Arnold *</b>	<b>Helen</b>
Pierce	Brenda
Zuniga	Juan

**Audit**

Moy	Judy
Thieken	Linda

**Budget**

<b>Stephenson *</b>	<b>Jean</b>
Officers	



<b>Constitution/Bylaws/ Policy Handbook</b>	<b>Campbell *</b> Freed Michels Moy Thieken	<b>John</b> Ken Cindy Judy Linda
<b>Travel Coordinator</b>	<b>Bishop *</b>	<b>Mary</b>
<b>Annual Member Award</b>	<b>Myers *</b> <b>Campbell *</b> Bishop Matteson Campbell Wittig	<b>Bertha</b> <b>Kathy</b> Mary Barbara John Connie
<b>Historian</b>	<b>Craig-Wooton *</b> Walton	<b>AnnJi</b> Claudia
<b>Sunshine</b>	<b>Michels *</b>	<b>Cindy</b>
<b>Social Committee</b>	<b>Pickens *</b> Board members	<b>Marion</b>

\* indicates chairperson(s)

### Annual Awards Committee Duties

1. The committee will review the nomination form at the September Board meeting and, if necessary, revise the nomination form.
2. The committee will develop a time line for distribution and a deadline for return of nomination forms.
3. The committee will include a nomination form, with instructions, in the October/November issue of the Conduit.
4. Following the deadline for returning of nomination forms, the committee will meet, review the nominations and select the winner.
5. The winner will be notified following the selection.

(Revised 2007)

### ASRS Committee Duties

1. Attend ASRS Board meetings, usually held on the third Friday of the month at 8:30 am. Be aware of ASRS committee meetings held at other dates and times. Attend these only if judged necessary.  
  
Location of ASRS Headquarters: Board Room on the 10<sup>th</sup> floor. 3300 N. Central, Phoenix. (Osborne and Thomas) There is also a location in Tucson if needed.
2. Sign in as an AEA-Retired Representative and obtain two copies of the agenda and any supplemental materials.
3. Sign up to have meeting notices and agendas sent to your home.
4. Take notes during the meeting and follow the different presentations.
5. Stay through the entire meeting, as sometimes there are public comments towards the end.
6. Write and e-mail a brief report to the AEA-retired President.
7. E-mail copies of your report to the Legislative and Health Insurance committee chairs.
8. At the AEA-Retired Executive Board meeting, make a brief oral report about the most recent ASRS Board Meeting(s) and answer any questions accordingly.
9. Maintain a file at home of recent reports, notes, and meeting agendas, etc.
10. Repeat the process each month or whenever applicable. There is usually no meeting in June.
11. Coordinate efforts with the AEA-Retired Legislative Committee to address or introduce any legislation deemed necessary.

ARIZONA EDUCATION ASSOCIATION - RETIRED  
AUDIT COMMITTEE  
PROCEDURES

In preparation the Treasurer should:

1. Copy all ledger pages
2. Copy all checkbook stubs beginning with checks dated May 1st through December 31st for the first half year audit. Duplicate the procedure for January 1st through April 30th for second half year audit.
3. Make available Treasurer's reports for each half year audit.

Procedures for the Audit Committee:

1. Verify that each check has a voucher and the correct amount.
2. Verify each check and voucher are entered in the general ledger and in the appropriate category.
3. Verify bank statements for each half year audit.
4. Treasurer's reports should be verified for each half year.
5. Prepare a final report to the President for approval by the Executive Board. (Two copies)

### Chapter Task Force Duties

1. The Chapter Task Force will meet during the summer and plan ways to increase the number of chapters and the membership within our chapters.
  
2. The plan will be presented to the Executive Board for input and implementation.
  
3. The Task Force will advertise in the Conduit and on our web site those chapters currently active and how one can join or form a chapter.
  
4. Chapter representatives to the Executive Board should be encouraged to attend Executive Board meetings and share what their chapters are doing. These reports should be included in each Conduit as well as meeting dates, places and times.

(Revised 2007)

### Constitution and By Laws Committee Duties

1. The committee will meet in July, September and November to review the constitution and by laws for any needed changes.
2. Suggested changes will be presented, in writing, to the Executive Board at its December meeting.
3. Recommended changes will be published in the Conduit at least two weeks prior to the Annual Meeting.
4. Work with the Elections Committee to have changes placed on the Annual Meeting ballot.
5. Assist in the counting of ballots at the Annual Meeting.
6. Maintain a complete and accurate copy of the Constitution and By Laws. Copies will be provided elected leaders and the AEA Liaison. Additional copies will be given to persons identified by the AEA Retired president.

**(Revised 2007)**

### Elections Committee Duties

1. In the fall, upon receiving the date of the AEA Delegate Assembly, establish a timeline for all activities related to elections.
2. In mid-November prepare nomination forms for election of officers and delegates. In coordination with the Conduit Committee, publish a 1<sup>st</sup> call for nominations in the Conduit.
3. In early January, upon receipt of nominations, prepare a ballot for election of delegates. Deliver ballot to AEA for printing and folding.
4. Obtain an up-to-date membership roster, mailing labels and envelopes. Crosscheck the names on roster with labels. Place labels on the envelopes and deliver to AEA for mailing in early February.
5. In early March, the Board will decide if a 2<sup>nd</sup> call for nominations of officers is necessary. Coordinate with the Conduit Committee to publish a 2<sup>nd</sup> call for nominations in the Conduit.
6. In early March, members return ballots. Count ballots and make a list of write-ins. Create a lottery system, if necessary, to select from write-ins and add those to the list of elected delegates in order to reach the AEA- Retired quota of delegates.

Example:                      60 delegates allotted  
                                     50 elected  
                                     25 write-ins

Add 10 to reach quota. The 15 extra will be alternates that most likely will move up as delegates.

7. Prepare roster of delegates on form provided by AEA. Present the form to the President for certification and signature. Duplicate and deliver one copy to AEA Elections. The President and Elections chair should each keep a copy. **The roster must be received at least 45 days prior to the AEA Delegate Assembly.**
8. In mid-March the Elections Committee will notify members of their election as delegates or alternates.
9. In early April members return nomination forms for officers, if a 2<sup>nd</sup> call was necessary.
10. The Election Committee will:
  - A. Prepare and print ballots.
  - B. Select and notify election workers.
  - C. Prepare a roster for delegates to sign, upon receipt of ballot.
  - D. Coordinate with the Annual Meetings Committee the time and place of the election.
11. At the Annual Meeting the Elections Chair will:
  - A. Announce nominations received.
  - B. Call for further nominations three separate times.
  - C. Close nominations.
  - D. Announce procedures for voting.
  - E. Allow time for candidate speeches.
  - F. Conduct elections.
  - G. Count ballots and announce results.
12. Write committee report.

### Fund Raising Committee Duties

1. Generate ideas for fun raising projects and other related business and be responsible for all fund raising activities.
2. Order sale items from vendors.
3. Organize activities to raise funds.
4. Make sure to order tables for fund raising activities.
5. Sell items at Delegate Assembly, Leader's Conference and other AEA functions.
6. Coordinate time schedule for members to "man" the fund raising table.
7. Count money from sales and turn over to AEA Retired Treasurer.

(Revised 2007)



## **Legislature Committee Duties**

1. Facilitate the determination of topics, concerns, issues that effect AEA-Retired members and Active members.
2. Take these to the AEA-Retired Board, for discussion and approval or disapproval.
3. Seek the ASRS Coalition support for any topics/issues that come out of numbers 1 and 2 above.
4. Submit these to the AEA Legislative Task Force for inclusion in the AEA Legislative Agenda each year.
5. AEA-Retired and ASRS Coalition Committee members and or Coalition members work to get legislation written and find sponsors to support or introduce any bills from the above list.
6. Lobby the State Legislature for support or in opposition of bills that impact AEA-Retired members, and/or AEA Active members by using email/telephone trees and attendance a the State Legislature.
7. Monitor Legislative Bills and any Initiatives that may impact AEA-Retired members.
8. Work to elect AEA/NEA recommended candidates and to support or oppose Ballot Initiatives.

(Revised 2007)

### Policy and Handbook Committee Duties

1. The Task Force will meet during the July Board meeting to determine what association policies need updating, changing or deleting. Recommended changes will be offered at the September meeting.
2. The Task Force will monitor the policies regularly and recommend changes when needed.

(Revised 2007)

### Presentation Committee Duties

1. Currently we have the following presentations -
  - A. Pre retirement seminar for active members,
  - B. Saving Social Security for both active and retired members,
  - C. Medicare Part D for retired members,
  - D. Five Wishes for active and retired members,
  - E. An assortment of retiree/elderly presentations through the Arizona Attorney General's office.
2. The presentations should be reviewed and updated yearly.
3. The chair of the Presentation Committee and or the Chair of the ASRS should attend the annual NEA Health and Benefits Forum. Information from the Forum should be included in our presentations.
4. The committee will advertise our presentations through AEA publications and functions.
5. The committee will have a training session following the October board meeting so that all elected officers are familiar with the presentations.
6. The chair of the committee is responsible for coordinating presentations, reserving the necessary equipment with AEA and be the liaison with local associations interested in the presentations.
7. The committee will be responsible for keeping the folders and handouts updated and available for presentations.
8. The presenters will be responsible for getting the folders/handouts from our office, getting the equipment from AEA, and making sure the attendance forms and evaluations are completed and returned.

(Revised 2007)

THE SOCIAL COMMITTEE FORMAT WAS AS FOLLOWS. IT WORKED FOR THE MOST PART. I RECOMMEND THAT WE FOLLOW THIS FORMAT AGAIN NEXT YEAR. MARION PICKENS, SOCIAL COM. CHAIR.

#### AEA-RETIRED SOCIAL COMMITTEE MONTHLY HELPERS

##### Duties and Responsibilities for lunch on the Executive Board Day

There will be four people assigned to each Executive Board Meeting.

Each person will bring an item for the lunch.

- A. Early snack such as fruit, muffins, breakfast rolls. Munchies for the tables
- B. Sandwiches such as rollups, bread and lunch meat, etc. Sometimes we order food brought in.
- C. Items to accompany lunch such as salad, veggies, chips.
- D. Something sweet, such as cookies, cake, etc. Also a flat of water.
- E.

Before the meeting it will be necessary to take out the plates, cups, bowls, utensils, napkins from the cupboard. Organize the table and have it ready for lunch when it is served.

After lunch, it will be necessary to clean up, distribute leftovers to anyone who wants to take them home (there should be plastic back for leftovers), and put all the clean plates, etc, back in the cupboard.

Remember, you will be reimbursed for any expenses. Please save the receipts.

I will need to know whether you can help for that month. Please don't wait until the last minute.

# AZ IMPACT FUNDRAISING PLANS

**1. WHY FUNDRAISE FOR AZ IMPACT?**

**2. HOW MUCH DO WE NEED TO RAISE?**

**3. HOW ARE WE GOING TO FUNDRAISE?**

**4. WHAT CAN I DO TO HELP?**

**2008-2010**

**NEA-RETIRED STATE PROJECT GRANTS**

GRANT TITLE: Building Membership Through Political Education and Action

DATE OF SUBMISSION: February 12, 2008

STATE AFFILIATE: Arizona Education Association

**DETAILS: (check all included documents)**

New **One-year Grant Application**

New **Two-year Grant Application**

COMPLETE ORGANIZATION NAME: Arizona Education Association-Retired

CONTACT INFORMATION FOR GRANT WRITER(S): LINDA A. SOMO

42639 W. HEAVENLY PLACE, MARICOPA, AZ 85238

520 868-6244 (HOME) 480 293-4291 (CELL)

JULIE RIVERA-HORWIN 602 320-3093

FRANK BING 480 963-1848

**2008-2010**

**NEA-RETIRED STATE PROJECT GRANTS**

**GRANT TITLE:** Building Membership Through Political Education and Action

**GRANT AMOUNTS:** (Not to exceed \$5,000 in any year)

**One Year Grant:**

\$ \_\_\_\_\_ Dollars requested (total)

**Two Year Grant:**

\$ 5,000 \_\_\_\_\_ Dollars requested for year one

\$ 5,000 \_\_\_\_\_ Dollars requested for year two

\$ 10,000 \_\_\_\_\_ Total funds requested for the two year grant

**SUMMARY OF GRANT REQUEST:**

(Complete a short summary of the request in this block; "see attached" comment is not acceptable. Please provide only 2-3 summary sentences.)

Utilizing a power point format, a cadre of retired presenters will conduct one-hour seminars throughout the state. The seminar will detail the political environment in AZ, demonstrate the connection between politics and education, as well as the relationship of taxes, economic development and funding for education. Attendees will be encouraged to become political activists for positive change and champions of public education. Seminars will be available to local associations upon request, as well as community, civic and other educational organizations. Potential members will be encouraged to join the Association (active or retired).

**2008-2010**

**NEA-RETIRED STATE PROJECT GRANTS**

STATE AFFILIATE EXECUTIVE DIRECTOR: (when hand printing-use all caps)

Sheryl Mathis

MAILING ADDRESS: 345 E. PALM LANE, PHOENIX, AZ 85004-1532

WORK NUMBER: 602 264-1774

or

HOME NUMBER: \_\_\_\_\_

E-MAIL: (if applicable) Sheryl.mathis@arizonaea.org

2) STATE PRESIDENT: John Wright

MAILING ADDRESS: 345 E. Palm Lane, Phoenix, AZ 85004-1532

3) STATE RETIRED PRESIDENT: Kathy Campbell

MAILING ADDRESS: 4540 W. Laurie Lane, Glendale, AZ 85302

4) STATE STAFF CONTACT FOR RETIRED: Mike Aicone

MAILING ADDRESS: 345 E. Palm Lane, Phoenix, AZ 85004-1532



# **2008-2010 NEA-RETIRED STATE PROJECTS**

## **GRANT APPLICATION**

### **Description of the State Project Purpose:**

The purpose of this grant is two-fold:

- 1) Increase membership for both active and retired
- 2) Promote political awareness and activism to benefit public education

### **Description of the State Project Goals:**

AEA-Retired's goals are:

- 1) Increase the visibility of AEA-Retired
- 2) Increase membership for both active and retired
- 3) Increase understanding of the necessity for political action by demonstrating the connection between politics and education and promoting understanding of TEF
- 4) Increase the number of volunteers for association political activities
- 5) Increase Fund contributions

### **Description of the State Project Objectives (Expected Results):**

- AEA-Retired will increase its visibility and recognition among active members
- AEA-Retired will increase membership by 10%
- The number of members (active and retired) who participate in some type of political activity will increase by 10%
- Fund contributors will increase by 10%

# 2008-2010 NEA-RETIRED STATE PROJECTS

## GRANT APPLICATION

**Page 2**

**Action Plan**

**Building Membership Through Political Action**

Date	Activity/Event	Resources \$/Materials	Responsible Party
July '08	Planning meeting	Meeting room, snacks/beverage computer	Linda Somo Julie Rivera-Horwin, Frank Bing
August '08	Finalize Power point; recruit cadre of presenters	\$35- Meeting room Computer Snacks/beverage	Planning Committee
September '08	Train Cadre (15 people)	\$500 - lunch, snacks, beverages; computer & projector; presenters notebooks and materials; mileage, lodging & travel expenses	Planning Committee
September '08 - November '08	Seminars given throughout state	\$2000 - travel, lodging and presentation expenses for cadre	Cadre
January '09 - August '09	Continue seminars throughout state	\$1500 - travel, lodging and presentation expenses for cadre	Cadre
February '09	Submit progress report		Grant Committee
August '09	Revise power point presentation as needed; train cadre	\$500 - presenters materials and supplies; lunch for committee; travel & lodging for cadre	Planning Committee

September '09 - Continue presentations \$5000- travel, lodging Cadre August '10 throughout state materials, etc.

**Building Membership Through Political Action**

**-Total funds requested \$10,000**

2008-2010 NEA-RETIRED STATE PROJECTS

GRANT APPLICATION

Page 3

*2008-2010 AEA-Retired Association Grant Budget*

	<u>Year 1</u>	<u>Year 2</u>
<b><u>Revenue</u></b>		
NEA-Retired Project Grants	5,000	5,000
AEA	<u>2,500</u>	<u>2,500</u>
	<u>\$7,500</u>	<u>\$7,500</u>
<b><u>Expenses</u></b>		
Materials/Training	500	500
Hotels/Meals/Mileage	4,500	4,500
Materials for Seminars	1500	1500
Organize Activists/Maintain Data Base/Maintain Communications/ Reimburse for Travel	<u>1000</u>	<u>1000</u>
	<u>\$7500</u>	<u>\$7,500</u>

## 2008-10 Grant Application Check List

State Affiliate Executive Director and State President have agreed to support and endorse this project.

The grant is aligned with a strategic objective of NEA and/or NEA-Retired.

Proposal - include all of the following:

- X Purpose
- X Goal(s) and Objectives
- X NEA-Retired members (role and involvement)
- X Action Plan with timeline
- X Detailed budget (include project income from all sources)
- X Measurement process (to determine if goals and objectives are being met)

Send Cover Sheet and Proposal to NEA-Retired State Project Grants

**c/o Candace L. Lilyquist, 1201 16<sup>th</sup> St. NW - # 410, Washington, DC 20036**

Submit Progress Report (report on the progress of the first year of a two-year grant application)

Complete Final Evaluation (due in the final year of the grant)

**AEA Retired Executive Board Meeting**  
July, 2008

Membership Report

prepared by Daina Swinford

**As of June 16, 2008:**

- ◆ 1812 members
- ◆ 1131 members using dues deduct
- ◆ 29 honorary members

**May/June activity:**

- ✓ 0 renewals
- ✓ 13 new members
- ✓ 3 new NEA Retired lifetime members
- ✓ 0 new active pre-retired NEA Lifetime members
- ✓ 9 new dues deduct

Renewal membership forms will be mailed in July, August and September.

Deceased members with a cancellation of membership after the April, 2008 AEA Retired Annual Meeting. New additions are in bold print.

**Jean DeMaina**

**Mildred Laber**

**Julia Pearson**

**Margaret Porras**

**Borgny Young**

## **ASRS Report May 16<sup>th</sup> 2008 Board Meeting**

### **1. ASRS Legislative Report**

The '08 legislative session has gone beyond 125 days. Bills involving ASRS are pretty much done or dead. The fear is that while most legislators sit around waiting for leadership to come up with a 2009 Budget they will get bored and do something stupid, unexpected or both.

### **2. 1<sup>st</sup> Quarter Total Fund Review**

Terry Dennison, our ASRS financial consultant led a discussion of the future of the Total Fund. The following are the "lowlights" of that discussion.

- The economy edged close to recession in the 1st Quarter.
- The economic picture will get better but we are not going to have the boom that we have had over the last 20 years.
- In the future will see smaller economic growth and higher inflation rates.
- ASRS can expect lower returns on its investments in the future and will have difficulty hitting its 8% benchmark.
- ASRS will have to diversify beyond bonds, stocks, and cash in order to make a decent return on their investments. (Vegas here we come)

The combination of lower rates of return and higher rates of inflation mean the Permanent Benefit Increase will be needed by our members more than ever but will be less likely to be triggered by the current formula. AEA-Retired may want to get started now lobbying for changes to the PBI formula or to the current ASRS policy of "ten year smoothing".

### **3. Total Fund Performance 1<sup>st</sup> Quarter 2008**

For the Quarter ending March 31<sup>st</sup>, 2008 the ASRS fund is at \$27,033,400,881. The funds quarterly performance was at a negative 6.3%. That leaves the fund at negative 2.4% for the year and a positive 5.9% over 10 years. ( 9% over 10 years is needed to trigger PBI payments)

#### **4. How A State Hiring Freeze Will Affect ASRS**

With estimates of a state budget shortfall of \$1.2 Billion for FY 2008 and \$2 Billion for FY 2009, the Board discussed how a state hiring freeze affects the ASRS. The first question was “is ASRS required to participate in a freeze?” The ASRS Board is independent and has the power to hire and fire. Also any money saved would be returned to the fund and therefore have no effect on the state budget. ASRS Director, Paul Matson, indicated he was asked to participate in the states hiring freeze by the Arizona Department of Administration (ADOA). He has agreed to do so at least until it dramatically interferes with the ability of ASRS to carry out its primary functions, which are to make money for the fund and provide quality service to its members.

The ASRS currently has 26 positions vacant. The ASRS can ask ADOA for exemptions to fill positions that are critical to the function of the agency and has done so. Services, functions and performance have not been significantly impacted to date. Assuming a freeze through FY 2009 and based on past employment statistics, ASRS could be down 70 employees or a 30% vacancy rate by June 2009. Matson estimates ASRS is 3 or 4 months away from a degradation of services for its members.

As a side note, Matson reminded the Board that legislative changes to the retirement plan championed by ASRS this session have resulted in budget savings to the state and other public entities.

#### **5. Employers With Delinquent Payments to ASRS**

Great Expectations Academy

Town of Miami

Westwind Academy Charter School

Pimeria Alta Accomodation School

Mexicayotl Academy

Esperanza Montessori Academy

Flagstaff Arts and Leadership Academy

Destiny School

Submitted by,

Steve Ramos, ASRS Committee Chairman

**Presentation Committee-** Steve Ramos and Frank Bing have delivered the Pre-Retirement seminar twice since the last AEA-Retired Board meeting. We did a second presentation for Fountain Hills EA, and then made a presentation to the Cartwright EA. Evaluations continue to be all positive. Frank will ask for Pre-Retirement Seminar info to be to AEA's Presidents' Report, and will also ask that a short blurb be added in the Advocate.

Respectfully submitted,

Frank Bing, Chair

**Communications Committee-** the June-July issue of the Conduit was sent online to the NEA-Retired officers and council, and the AEA-Retired officers and board on May 30. Due to the resignation of the AEA staffer who handled printing, it took a bit longer to get everything copied and sent to the mailer (June 4). Paul Tristan at AEA did a great job stepping in to do the printing for us. We'd like to receive chapter news and any story ideas by August 1.

Respectfully submitted,

Frank Bing

Suzan Austin

Co-chairs



PLEASE ADD THE FOLLOWING TO YOUR PERSONAL CALENDAR.

**Board Lunch Assignments for each month**

**September, 2008**

A Brenda Pierce B Cindy Michels  
C Frank Bing D Paula Grigsby

**October, 2008**

A Julie Horwin B Daina Swinford  
C Jean Stephenson D Ken Freed

**November, 2008**

A Judy Moy B Suzan Austin  
C Gary Mehok D Susan Sommer

**December, 2008**

A Linda Thieken B NO "B" PERSON THIS MONTH  
C Linda Somo D Annji Craig Wooten

**February, 2009** (Signed "Tucson Crew", so I slotted in the people from Tucson. You can change up as you like this month)

A Aurora Aber B Juan Zuniga  
C Marion Pickens, Helen Arnold D Barb Matteson

**March, 2009**

A B  
C D

**May, 2009**

A John Campbell B NO "B" PERSON THIS MONTH  
C Kathy Campbell D Steve Ramos

**Person A brings:** Early snack such as fruit, muffins, breakfast rolls, and munchies for the tables in small bowls.

**Person B brings:** Sandwiches such as roll-ups, bread and lunch meat, etc. Sometimes we order food brought in.

**Person C brings:** Items to accompany lunch such as salad, veggies, chips.

**Person D brings:** Something sweet, such as cookies, cake, etc. Also a flat of water.

EACH OF THE PERSON ASSIGNED FOR LUNCH HAVE THE FOLLOWING DUITES:

1. SET UP FOR LUNCH IN THE MORNING .
2. CLEAN UP AFTER LUNCH IN THE AFTERNOON
  - o PACK UP LEFT-OVERS
  - o THROW OUT TRASH
  - o WASH ANY SERVING UTENSILS AND PUT AWAY
  - o WIPE DOWN ALL COUNTERTOPS

# ReMember Campaign

**Because Arizona Education Association-Retired members remember what it is like to open a new classroom, and we know how important it is to be an AEA member.**

Focus: New teachers in a school district with little or no New Teacher Membership Recruitment Activities.

Results: New members recruitment.

Action Idea: Team up for one day. One AEA-Retired with a new teacher. AEA-Ret. Will do any of the following that the new teacher requires during one of the first days the new teacher has in her new classroom without the students, before first day of school:

- Xerox
- Organize cupboards
- Organize files
- Help put up bulletin boards
- Staple papers
- Help in any way to organize classroom.
- This is the "manual labor" for which all teachers wish they had 4 hands!

The conversation should stay up-beat and positive about students, and working as a public teacher. The new teacher should hear about how important she/he is to public education.

The conversation may also turn to the rewards of being an AEA member: On-line help, member benefits that stretch the dollar, professionalism, support from a large network of teachers, advocating locally and at the state Legislature for best learning conditions to meet the needs of all students and many more.

NEEDED FROM LOCAL: HOW MANY NEW TEACHERS IN TIME FOR AEA-RET. TO RECRUIT AND PAIR UP TEACHERS. AEA-RET. WILL BE RECRUITED AS SOON AS WE HEAR THIS WILL BE PUT INTO ACTION; INCLUDING THE FOLLOWING PARAMETERS:

- AEA-Retired teacher will need to drive to the site.
- AEA-Retired will need to be able to do manual labor for at least one day with a lunch break and one or two other breaks
- AEA-Retired will need to be positive about AEA membership and the teaching career
- AEA-Retired will be an ambassador of AEA/NEA.

Other possibilities:

1. Box lunch to share to eat during a small lunch break. (Teachers NEVER get enough time to ready room, so emphasis on small break.) More positive conversation! With each lunch comes a membership form!
2. A large button/name tag worn by AEA-Ret: AEA and Local keeping the promise of high quality public schools.
3. Opportunity for "earned media".
4. AEA-Retired can bring along a gift for the new teacher:
  - a. Candy for desk for first week of school
  - b. Nifty desk pencil holder/tissue holder/collection of pencils, etc.
  - c. Caffeine free tea for relaxing after work first week of school

SWOT ANALYSIS:

STRENGTHS: A lot of people involved, but one-to-one relationship building around AEA membership. New Teacher sees immediate value in AEA membership. AEA-Retired has joy of helping a new teacher begin her career/year/classroom.

WEAKNESSES: AEA-Retired will have to be urged to be timely, plan route to get to destination, educated about importance of getting the work accomplished in the classroom while sending a membership message. New teacher will need to trade

time with extra hands for membership chat. New teacher may not know what to do with the AEA-Retired, so important to be given suggestions and time to ready for AEA-Retired (get xeroxes ready, have bulletin board paper ready, have a cupboard that needs to be organized, desks to be cleaned)

OPPORTUNITIES: Research shows that new teachers listen to retired teachers just as much or more as they do active teachers. AEA-Retired will have an opportunity without lengthy commitment of helping a new teacher. One day!

THREATS: Money is needed that has not been planned for in past budget-setting.

Time/resources from AEA-retired members for flier to be made up by AEA-Retired for recruitment of AEA-Retired members; flier for what they will be expected to accomplish; directions to each site, pairing of new teacher with retired member.

**AEA BOARD OF DIRECTORS**

**April 24, 2008 Mesa Marriott, Starlight Room**

**INITIAL DRAFT MINUTES**

**Present:** President Wright, Vice President Morrill, Treasurer Ramage-White, Bell, Berumen, Bruns, Calhoun, Conway, Crego, DeWeerd, Eminowicz, Fredrickson, Gordy, Huff, Hydrick, Knaeble, Lias, Maza, Messing, Montes, Philpot, Putman, Rhodes, Schnee, Skarhus, Somo, Spinner, Stanforth, Thomas, Trujillo, Vianos, and D. Wright.

**Absent:** Ruiz.

**Guests:** NEA Staff Eagan, OC Daily

**Staff Present:** Executive Director Mathis; Managers Aicone, Lewis, and Turner; General Counsel Gartell; Executive Assistant Mayer.

<b>Agenda Item</b>	<b>Minutes</b>
<b>Call to Order</b>	President Wright called the meeting to order at 9:02am. Roll call was taken.
1. Adoption of Agenda	It was moved/seconded by Hydrick/Crego to adopt the agenda as presented with flexibility. A voice vote was taken. All those present voting yes: Vice President Morrill, Treasurer Ramage-White, Bell, Calhoun, Conway, Crego, DeWeerd, Eminowicz, Fredrickson, Gordy, Huff, Hydrick, Knaeble, Lias, Maza, Messing, Montes, Rhodes, Schnee, Skarhus, Somo, Spinner, Stanforth, Thomas, Trujillo, Vianos, and D. Wright. Those abstaining: President Wright. <b>PASSED</b>
2. February 29-March 1, 2008 Minutes	It was moved/seconded by Somo/Crego to approve the February 29, 2008 – March 1, 2008 AEA Board of Directors' meeting minutes as presented. A voice vote was taken. All those present voting yes: Vice President Morrill, Treasurer Ramage-White, Bell, Calhoun, Conway, Crego, DeWeerd, Eminowicz, Fredrickson, Gordy, Huff, Hydrick, Knaeble, Lias, Maza, Messing, Montes, Rhodes, Schnee, Skarhus, Somo, Spinner, Stanforth, Thomas, Trujillo, Vianos, and D. Wright. Those abstaining: President Wright. <b>PASSED</b>
3. Financial Statements a. EIF Dec 31, 2007 b. EIF Jan 31, 2008 c. February 29, 2008 d. March 31, 2008	Treasurer Ramage-White presented the AEA Financial Statements for February and March 2008. The director discussed the Balance Sheet and the Income and Expense Summary. It was moved/seconded by Ramage-White/Morrill to approve the AEA Financial Statements for the periods ending February 29, 2008 and March 31, 2008 and file for audit. A roll call vote was taken. Those voting yes: Vice President Morrill, Treasurer Ramage-White, Bell, Berumen, Calhoun, Conway, Crego, DeWeerd, Eminowicz, Fredrickson, Gordy, Huff, Hydrick, Knaeble, Lias, Maza, Messing, Montes, Putman, Rhodes, Schnee, Skarhus, Somo, Spinner, Stanforth, Thomas, Trujillo, Vianos, and D. Wright. Those abstaining: President Wright. <b>PASSED</b> The Education Improvement Fund Income Statement and Balance Sheet were presented. It was moved/seconded by Ramage-White/Schnee to approve the Education Improvement Fund Financial Statements for the periods ending January 31, 2008, February 29, 2008, and March 31, 2008 and file for audit. A roll call vote was taken. Those voting yes: Vice President Morrill, Treasurer Ramage-White, Bell, Berumen, Calhoun, Conway, Crego, DeWeerd, Eminowicz, Fredrickson, Gordy, Huff, Hydrick, Knaeble, Lias, Maza, Messing, Montes, Putman, Rhodes, Schnee, Skarhus, Spinner, Stanforth, Thomas, Trujillo, Vianos, and D. Wright. Those abstaining: President Wright. <b>PASSED</b>
4. EIF Request for Polling	Executive Director Mathis recommended a proposal for polling data on voter turnout and education issues. The directors discussed the proposal and its benefit to AEA It was moved/seconded by Crego/Hydrick to approve the \$5000 Education Improvement Fund request for education issue polling. A voice vote was taken. All those present voting yes: Vice President Morrill, Treasurer Ramage-White, Bell, Berumen, Calhoun, Conway, Crego, DeWeerd, Eminowicz, Fredrickson, Gordy, Huff, Hydrick, Knaeble, Lias, Maza, Messing, Montes, Putman, Rhodes, Schnee, Skarhus, Spinner, Stanforth, Thomas, Trujillo, Vianos, and D. Wright. Those abstaining: President Wright. <b>PASSED</b>

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<p>5. AEA Member Benefits Task Force Recommendation</p>	<p>It was moved by Somo on behalf of the Member Benefits Task Force to extend the contract with AIG-Retirement, VALIC, for an additional 3 years, July 1, 2008 through June 30, 2011, maintaining the same terms and conditions as stated in the current contract. A roll call vote was taken. Those voting yes: Vice President Morrill, Treasurer Ramage-White, Bell, Berumen, Calhoun, Conway, Crego, DeWeerd, Eminowicz, Fredrickson, Gordy, Huff, Hydrick, Knaeble, Lias, Maza, Messing, Montes, Putman, Rhodes, Schnee, Skarhus, Somo, Spinner, Stanforth, Thomas, Trujillo, Vianos, and D. Wright. Those abstaining: President Wright. <b>PASSED</b></p>
<p>6. Professional Development Credit</p>	<p>It was moved/seconded by Hydrick/Ramage-White to approve the Professional Development Credit of 120 hours, 30 hours per year from 2004-2008 for Linda Somo. A voice vote was taken. All those present voting yes: Vice President Morrill, Treasurer Ramage-White, Bell, Berumen, Calhoun, Conway, Crego, DeWeerd, Eminowicz, Fredrickson, Gordy, Huff, Hydrick, Knaeble, Lias, Maza, Messing, Montes, Putman, Rhodes, Schnee, Skarhus, Spinner, Stanforth, Thomas, Trujillo, Vianos, and D. Wright. Those abstaining: President Wright and Somo. <b>PASSED</b></p>
<p>7. TEF Update – Economic Development</p>	<p>Directors Hydrick and Maza and OC Shannon presented the second part of the TEF strategies which is economic development. The directors discussed the economic development indicators and the positive impact of education on those indicators.</p>
<p>8. Congressional Recommendations</p>	<p>President Wright presented the friendly incumbent recommendations for Congressional candidates.  It was moved/seconded by Gordy/Crego to forward friendly incumbent Congressional recommendations for Harry Mitchell (CD5), Gabby Giffords (CD8), Raul Grijalva (CD7), and Ed Pastor (CD4) to the NEA Fund for Children and Public Education. A voice vote was taken. All those present voting yes: Vice President Morrill, Treasurer Ramage-White, Bell, Berumen, Bruns, Calhoun, Conway, Crego, DeWeerd, Eminowicz, Fredrickson, Gordy, Huff, Hydrick, Knaeble, Lias, Maza, Messing, Montes, Philpot, Putman, Rhodes, Schnee, Skarhus, Spinner, Stanforth, Thomas, Trujillo, Vianos, and D. Wright. Those abstaining: President Wright. <b>PASSED</b>  President Wright distributed the candidate interview for John Thrasher in Congressional District 2. President Wright presented a recommendation to support Thrasher’s candidacy. It was moved/seconded by Crego/Putman to forward the recommendation of John Thrasher for CD2 to the NEA Fund for Public Education. A voice vote was taken. All those present voting yes: Vice President Morrill, Treasurer Ramage-White, Bell, Berumen, Bruns, Calhoun, Conway, Crego, DeWeerd, Eminowicz, Fredrickson, Gordy, Huff, Hydrick, Knaeble, Lias, Maza, Messing, Montes, Philpot, Putman, Rhodes, Schnee, Skarhus, Spinner, Stanforth, Thomas, Trujillo, Vianos, and D. Wright. Those abstaining: President Wright. <b>PASSED</b></p>
<p>9. 07-08 Committee / Task Force Recommendations</p>	<p>President Wright asked the directors to review the 2008 AEA Annual Report in particular the Committee and Task Force recommendations to the Board of Directors. Those recommendations will be considered at the next AEA Board of Directors’ meeting.</p>

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**INITIAL DRAFT MINUTES**

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<p>10. Delegate Assembly Review</p> <p>a. Program</p> <p>b. Schedule of Events</p> <p>c. Fundraising</p>	<p>President Wright reviewed the Delegate Assembly Schedule of Events and Program. Executive Assistant Mayer outlined the Board of Directors registration, logistics, and elections processes. Manager Lewis outlined the membership celebration and asked the directors to deliver the membership ribbons and pom-poms to those local associations who achieved a 2% increase in market share.</p> <p>Director Hydrick presented the GREAT structure efforts during Delegate Assembly and asked each director to share the information with their delegates.</p> <p>Director Hydrick also distributed to each director their packet to sell the Ethnic Minority Diversity Pin. The proceeds benefit the Ethnic Minority Scholarship Fund.</p> <p>Directors Crego and Skarhus presented the AEA PAC Fundraising Campaign for Delegate Assembly. Each director was asked to actively participate and demonstrate leadership in the fundraising activities throughout Delegate Assembly and become a Delegate Captain. The fundraising goal is set at \$39,000 or \$54 per delegate.</p> <p>It is moved/seconded by Hydrick/Morrill to have the Arizona Education Association proudly endorse the candidacy of Dennis Van Roekel for the position of President of the National Education Association. A voice vote was taken. All those present unanimously voted yes: President Wright, Vice President Morrill, Treasurer Ramage-White, Bell, Berumen, Bruns, Calhoun, Conway, Crego, DeWeerd, Eminowicz, Fredrickson, Gordy, Huff, Hydrick, Knaeble, Lias, Maza, Messing, Montes, Philpot, Putman, Rhodes, Schnee, Skarhus, Somo, Spinner, Stanforth, Thomas, Trujillo, Vianos, and D. Wright. <b>PASSED</b></p> <p>It moved/seconded by Crego/Stanforth to take a position of support for the concept in the Legislative Platform for all teacher certification be vested within the State Board of Education. A voice vote was taken. All those present voting yes: Vice President Morrill, Treasurer Ramage-White, Bell, Berumen, Bruns, Calhoun, Conway, Crego, DeWeerd, Eminowicz, Fredrickson, Gordy, Huff, Hydrick, Knaeble, Lias, Messing, Montes, Philpot, Putman, Rhodes, Schnee, Skarhus, Somo, Spinner, Stanforth, Thomas, Trujillo, Vianos, and D. Wright. Those abstaining: President Wright. <b>PASSED</b></p> <p>It was moved/seconded by Crego/Berumen to submit a legislative platform that would require a valid and reliable assessment for knowledge and skills for Arizona teacher certification. A voice vote was taken. All those present voting yes: Vice President Morrill, Treasurer Ramage-White, Bell, Berumen, Bruns, Calhoun, Conway, Crego, DeWeerd, Eminowicz, Fredrickson, Gordy, Huff, Hydrick, Knaeble, Lias, Messing, Montes, Philpot, Putman, Rhodes, Schnee, Skarhus, Somo, Spinner, Stanforth, Thomas, Trujillo, Vianos, and D. Wright. Those abstaining: President Wright. <b>PASSED</b></p>
<p>11. State Trust Lands Reform Initiative</p>	<p>President Wright introduced the recent events that led up to the current state trust lands reform initiative. He introduced Jim Pederson who outlined the key elements of the state trust land reform. One element is the ability to allow the land commission to enhance the value of the trust. The second element is to conserve those sensitive areas within the state. The third element specifies provisions for better planning with cities and counties.</p> <p>It was moved/seconded by Messing/Hydrick to support the recently filed State Trust Lands Reform Initiative. A roll call vote was taken. Those voting yes: Vice President Morrill, Treasurer Ramage-White, Bell, Berumen, Bruns, Calhoun, Conway, Crego, DeWeerd, Eminowicz, Fredrickson, Gordy, Huff, Hydrick, Knaeble, Lias, Messing, Montes, Philpot, Putman, Rhodes, Schnee, Skarhus, Spinner, Stanforth, Trujillo, Vianos, and D. Wright. Those abstaining: President Wright and Thomas. <b>PASSED</b></p>

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12. Legislative Update	OC Daily detailed several bills that were recently passed in the legislature. The directors discussed the details and the status of the budget negotiations.
13. Executive Director Report	Executive Director Mathis distributed the latest summary of the 2007-2008 AEA Comprehensive State Plan status. She also distributed and discussed the Guidelines and Work Team Assignments for the Implementation of AEA's Strategic Plan. Executive Director Mathis announced Reyna Vender as the new part-time associate in Quality Teaching & Learning. Two of the Part-time OC positions have been filled by Tony Vacura and Claudia Jensen.
14. Management Reports  a. OE, Programs, Public Policy  b. Field Operations & Membership  c. Business & Technology Operations  d. Legal Services & Advocacy	Manager Turner provided a written report. She highlighted several areas related to the Grassroots Planning Materials and Process. Manager Aicone provided a written report. He discussed the efforts to locate office space for the Northern Office. He presented some of the considerations of whether to continue to lease or to purchase office facilities in the Northern Region. General Counsel Gartell provided a written report. She detailed some key areas related to current legal fees and the recent OC training about locals in crisis. She distributed the Attorney General's information for the use of school resources to influence elections. Manager Lewis provided a written report.
15. Campaign & Membership Plans	Executive Director Mathis reminded the directors that NEA has identified Arizona as a dual target state for campaign plans and membership engagement. Manager Turner described the 2008 AEA Campaign Plan and its goals. NEA Staff Eagan discussed the political action possibilities and the support from the NEA. Executive Director Mathis wrapped up the two coordinated aspects of campaign and membership.
16. Officer Reports  a. President  b. Vice President  c. Treasurer  d. NEA Directors	President Wright shared with the directors about his participation in the upcoming Arizona Town Hall, "Who will teach our children?" Vice President Morrill had no further report. Treasurer Ramage-White had no further report. NEA Director Hydrick, Crego, and NEA-Retired Director Somo provided a brief verbal report. NEA-Retired Director Somo offered a brief report from the AEA-Retired association.
17. Wrap Up Summary	The directors identified the key highlights to share with their local associations.
<b>Adjourn</b>	There being no further business before the AEA Board of Directors, the directors adjourned at 3:38pm.

Respectfully submitted,  
 Sheryl Mathis, Recording Secretary  
 Arizona Education Association